

ST. NICHOLAS AND ST. LAURENCE C.E. PRIMARY SCHOOL

Charging and Remissions Policy

This policy was reviewed during the Autumn Term 2015

It was adopted at the Governors Meeting November 2015

It will be reviewed in Autumn 2017

Mission Statement

‘Together we Love, Together we Hope, Together we Learn’

In accordance with these guidelines St Nicholas and St Laurence CE Primary School:

Books and equipment

Most parents want to buy their children their own pens, pencils, calculators, etc, although subject departments will loan such equipment on request

Books and stationery are provided free but Year 12 and 13 (Sixth Form) students who wish to keep a textbook after the end of the course will be asked to pay for it

Parents of pupils who lose or damage books or equipment issued to them are expected to pay the cost of replacement or repair

Charging for materials

Parents of pupils who are on practical courses (eg. Home Economics, Art, etc.) and who wish their children to own the finished product will be charged for the materials used.

Activities within the school day or part of an examination course

Any payment from parents for these activities is voluntary but if parents are unable or unwilling to contribute, it may be that the activity will not be able to take place. Pupils will never be treated differently whether or not their parents have made any such payments

Activities outside the school day and not part of an examination course

For these activities payment is required for pupils to take part

Residential Visits

Payment will be required in respect of residential visits taking place mainly outside school time and not required for an examination course

The governors' policy is not to enter pupils for examination courses requiring residential study mainly within school time

Public Examinations

The Headteacher has the delegated responsibility to decide whether pupils are entered for particular examinations

The Headteacher has the authority to charge for examination entries in certain circumstances

The Headteacher is authorised to request payment for wasted examination fees

Music Tuition

The Headteacher is authorised to charge for music tuition outside normal classroom activities, when permitted

Loss and Damage to School Property

Parents of a pupil who damages or loses any item of school property or equipment, including, for example, windows or computer software, are liable for the cost of repair or replacement.

The Governors will review the lettings charges levied by the school on an annual basis.

The Governors will review this policy as regulations change.