



St Nicholas and St Laurence CE Primary School

Curriculum, Standards and Distinctiveness Committee

Terms of Reference

1. Purpose and Organisation of the Committee

To provide clear strategic direction, leadership support and effective oversight in the following areas:-

- Provision of a broad and balanced curriculum.
- Standards - attainment and progress as evidenced by external tests and internal data.
- Pupil behaviour and discipline.
- Church Distinctiveness.

The committee's membership is that as laid down by the Governing Body. This consists of the Headteacher, Chair and other Governors that the Governing Body nominates.

- **Elections**

The Chair will be appointed by the Governing Body.

- **Co-opted Members**

The Committee, subject to Governing Body approval, may choose co-options to the Committee as non-voting members.

- **Quorum**

The Committee shall not be quorate unless 3 members of the Committee are present.

- **Voting**

Only Governor members of the Committee shall be entitled to vote. The Chair will have a casting vote.

- **Minutes**

Minutes of the meeting will record the names of those attending, the time and place of the meeting and the decisions/recommendations that are made.

The minutes will be circulated to all Governors on the Committee within 2 weeks of the meeting. Minutes will be circulated to all Governors with the agenda of the next full Governing Body meeting.

- **Vested Interest**

Anyone with a vested interest must declare this to the committee as soon as the Agenda is set and distributed.

- **Meetings**

The Committee will meet at least once per half term.

- **Review of the Terms of Reference**

The Terms of Reference will be reviewed and renewed annually.

2. School Curriculum

The committee will have responsibility for the following activities linked to the school curriculum:-

- **To monitor and review the overall provision of the curriculum in school. To ensure it is broad and balanced, ambitious and designed to give all pupils (especially SEND and disadvantaged) the knowledge and “cultural capital” they need for their futures, by intent, implementation and impact.**
- To ensure the school complies with statutory requirements
- To Monitor teaching time provided for pupils to cover the national curriculum
- To monitor curriculum changes and ensure parents/carers are kept informed
- To be reassured that relevant assessment arrangements are implemented.

To monitor and evaluate the policy and provision for Religious Education and Collective Worship, ensuring that they conform to Diocesan guidelines, and where necessary make recommendations to the governing body.

To ensure the requirements of children with Special Educational needs are met so far as is reasonably practicable.

To ensure the requirements of children in receipt of Pupil Premium are met so far as is reasonably practicable.

To monitor and review the school policy on sex and relationship education.

3. Standards

The committee will be responsible for monitoring the progress and attainment of pupils in relation to educational standards. Whilst all members of the governing body have a responsibility for knowing their school and the key data linked to pupil attainment and progress, the committee have a specific role to play in the following areas:-

- Monitor and review pupil attainment and progress across the school giving consideration to:-
 - Data relating to whole school and broken down into relevant year groups
 - Comparisons with national averages, similar schools and local authority
 - Data as it relates to gender, ethnicity and special educational needs
 - Pupil premium children, talented and gifted and looked after children
- The committee will set out a clear schedule of reviews during the course of the school year to coincide with key events such as teaching assessments and SATs results.
- Contribute to and then monitor and evaluate the school development plan with the following considerations:-
 - Monitoring and review of objectives and any targets that have been set
 - Monitoring of interventions and activity to improve performance
 - Receiving updates on progress from the headteacher
- Review external non-biased agency reports e.g. SEP reports and consider recommendations.

4. Pupil Behaviour and Discipline.

The committee will be responsible for monitoring the pupil behaviour and discipline issues impacting on the school including the following:-

- Monitoring and review of school policies on behaviour making sure that they promote good behaviour and discipline among pupils.
- Monitor learning behaviours across the school including attendance and engagement.
- To receive reports from the headteacher (by exception) on behaviour issues in the school and compliance with school policies

5. Church Distinctiveness

To monitor and evaluate the development of the church distinctiveness of the school using the new SIAMS Framework (2018) and its contribution to the broad curriculum, school's ethos and standards.

To ensure the school uses the SIAMS SEF to continue to develop the impact of the school's vision on the school.