



**EDUCATION (PUPIL REGISTRATION) (ENGLAND) (AMENDMENT) REGULATIONS 2013
APPLICATION FOR LEAVE OF ABSENCE FROM SCHOOL FOR EXCEPTIONAL
CIRCUMSTANCE**

I request leave of absence for the child(ren) named below from St Nicholas and St Laurence Primary School during the period given:

Name(s) of child/ren.....

Absence from Date of Return to School

From 1st September 2013 the Education (Pupil Registration) (England) (Amendment) Regulations 2013 changed the rules about term-time holidays. These amendments specify that Head Teachers may not grant any leave of absence during term-time unless there are "exceptional circumstances".

The School has a duty to report all cumulative unauthorised absence of 10 or more sessions (5 days) in an Academic Year.

Note: Cumulative unauthorised absence of 10 or more sessions (5 days), in an Academic Year, will be liable to a Fixed Penalty Notice, in line with the recent Supreme Court Ruling.

Reason for proposed absence:

Signed Date

APPLICATION FOR LEAVE FROM SCHOOL FOR

Name(s) of child/ren

Your recent request has been AUTHORISED/UNAUTHORISED for these dates:

Note: Cumulative unauthorised absence of 10 or more sessions (5 days), in an Academic Year, will be liable to a Fixed Penalty Notice, in line with the recent Supreme Court Ruling.

Signed Date

On behalf of the Governing Body of the School